

# *Bogalusa City Schools*

**REPORT OF TITLE IX SEXUAL HARASSMENT VIOLATION**      Report No. \_\_\_\_\_

Name of Reporting Person

(check one)  student     parent/guardian     employee     other/ \_\_\_\_\_

Basis for Report (check one)

Information from student/name:

Information from non-student/name: \_\_\_\_\_

Personal knowledge: \_\_\_\_\_

Name(s) of Alleged Victim(s):

Name(s) of Alleged Harasser(s):

Name(s) of Alleged Witness(es):

Description of Alleged Sexual Harassment/Retaliation (Must include specific act(s), circumstances, date, time, and other details known which give cause to believe that sexual harassment and/or retaliation has occurred. Separate written statement may be attached.)

Additional Information (Should include all other information known which may assist in investigation of report, such as how and when reporting party/source learned of reported facts, above, names of other persons who may have related information, etc. Separate statement may be attached.)

Signature of Reporting Person \_\_\_\_\_

Printed Name of Reporting Person \_\_\_\_\_

Phone No. \_\_\_\_\_

Date Submitted \_\_\_\_\_ Time Submitted \_\_\_\_\_ Email \_\_\_\_\_

Signature of Title IX Coordinator \_\_\_\_\_ Date/Time Received \_\_\_\_\_

**NEXT STEP: STEP 1 Interview Complainant (Victim)**