

Bogalusa City Schools - Technology Acceptable Use Policy

Bogalusa City Schools (BCS) views the use of the technology device as central to the delivery of its educational program and expects that all students will use these devices as an essential part of their learning experiences. It is the policy of BCS to maintain an environment that promotes ethical and responsible conduct in all electronic resource activities. With this privilege and extraordinary opportunity to explore technological devices come responsibilities for the parent and for the student.

When signing the **Student/Parent Responsible Use Agreement, you are acknowledging that you understand and accept the information in this document.**

Limitation of Liability

Bogalusa City Schools will not be responsible for damage or harm to persons, files, data, or hardware. While BCS employs filtering and other safety and security mechanisms, and attempts to ensure their proper function, it makes no guarantees as to their effectiveness.

BCS will not be responsible, financially or otherwise, for unauthorized transactions conducted over the school network.

Violations of these Acceptable Use Procedures

Violations of these procedures may have disciplinary repercussions, including:

- Suspension of network, technology, or computer privileges
- Notification to parents
- Detention or suspension from school and school-related activities
- Legal action and/or prosecution

This Chromebook and network are the property of Bogalusa City Schools and is for authorized use only.

The use of this Chromebook or any device connected to the network is governed by this Acceptable Use Agreement.

Using this Chromebook or connecting to the school system network in any way constitutes your acceptance of this agreement and willingness to adhere to all of the guidelines contained within it.

Users of this computer system or associated network (authorized or unauthorized) have no explicit or implicit expectation of privacy. Any or all uses of this system and all data stored or transmitted over the network may be intercepted, monitored, recorded, copied, audited, inspected, and disclosed to authorized personnel and law enforcement.

Failure to comply with the Acceptable Use Agreement and all applicable laws will result in disciplinary actions, up to and including expulsion from school and criminal prosecution.

I have read and understood the Technology Acceptable Use Policy and Agree to abide by them.

Student Name _____

Grade _____

School _____

Parent or Guardian Section

I have read the District's Technology Acceptable Use Policies, also available online at:
<https://www.bogschools.org/cms/lib/LA50000686/Centricity/Domain/20/Bogalusa%20City%20Schools%20-%20Technology%20Acceptable%20Use%20Policy%2021.pdf>

I hereby release the district, its personnel, and any institutions with which it is affiliated, from any and all claims and damages of any nature arising from my child's use of, or inability to use, the district system, including, but not limited to, claims that may arise from the unauthorized use of the system to purchase products or services. **I understand that I can be held liable for damages caused by my child's intentional misuse of the system.**

I will instruct my child regarding restrictions against accessing material that are in addition to the restrictions set forth in the Technology Acceptable Use Policy. I also will emphasize to my child the importance of following the rules for personal safety.

I give permission for my child to access only those portions of the local and wide area network connections that are approved by the Bogalusa County Schools, and to use personal electronic devices/issued devices and services only as approved by the district.

Parent or Guardian Signature _____

Date _____

Parent or Guardian Name Printed _____

Phone _____ E-Mail _____

Student Section

I have read the district's Technology Acceptable Use Policy (site address above). I agree to follow the rules contained in this policy. I understand that if I violate the rules my account can be terminated and I may face other disciplinary measures.

Student Signature _____ Date _____

Please return this completed form to your child's school office.

Bogalusa City Schools - Device Usage Policy

The educational program at Bogalusa City Schools - grades PreK through 12th, includes a Chromebook that will be issued to your child for their use at school and at home.

Utilizing the Chromebook in BCS' learning environment gives students

- access to learn anywhere, anytime - both in classrooms and at home,
- narrows the digital divide between students, and
- promotes responsible use of today's ever changing technologies

Like textbooks, team uniforms and other school property issued to your child, there is a responsibility to take appropriate care of these valuable resources. The Chromebook is no different, but it does represent an increased cost to the district and liability to students and parents.

Our experience with mobile technology has shown students take great care of these tools. But we know that loss and accidents will happen. With Chromebooks, the cost of loss or damage can be significant.

To respond to this concern, the district has developed the **Device Usage Policy for Chromebooks** as a way for families to minimize and **reduce the financial risk** if a Chromebook is damaged or lost. Please review, provide signature where required.

Device Usage Policy Works as Follows:

This applies to devices that are not covered under the Chromebook Protection Plan.

ACCIDENTAL DAMAGE			INTENTIONAL DAMAGE		
In the event a Chromebook is accidentally damaged (ex. cracked screen, broken keys or unit, etc.), the repair cost to parents will be as follows:			In the event a Chromebook is intentionally damaged or destroyed the family is responsible for the full replacement cost.		
Incident	% of Parent Responsibility	Accidental Damage	Incident Type	Incident	% of Parent Responsibility
First	100%	\$250.00	Stolen Device	All incidents	\$250.00
Second*	100%	\$250.00	A Stolen Device requires 1. a police report filed within 24 hrs 2. submit a copy of the police report to school.		
*Each subsequent incident will result in the parent charged \$250.00.			Lost Device	All incidents	\$250.00
BCS will be responsible for normal maintenance of the Chromebook including normal wear or malfunction due to manufacturing.			Lost Charger	All incidents	\$25.00
Each Chromebook issued contains a corresponding District Asset Tag (4-digit number) and a Charger..					

Note: At the end of the school year, or If a family leaves the District, but does not return the Chromebook and its charger, they will be charged for the full replacement costs, and standard rules for the restriction of records and transcripts would apply.

Bogalusa City Schools - Device Usage Policy Agreement - Signature Required

Student Name _____

Grade _____

School _____

STUDENT MUST READ AND SIGN BELOW:

I have read, understand and agree to abide by the terms of the **Device Usage Policy**. I agree it is ultimately my responsibility to make good choices when I use the Chromebook. Should I commit any violation or in any way misuse or abuse my Chromebook, I understand the extra protection afforded under the terms of the Device Usage Policy may be revoked and disciplinary action may be taken against me.

Student Signature

Date

Parent or Guardian Device Usage Policy Agreement

(to be read and signed by parents or guardians)

As the parent or legal guardian of this student, I have read, understand and agree that my child shall comply with the terms of the Device Usage Policy. **In the case of a lost, stolen, or damaged Chromebook, I accept responsibility for the replacement cost as outlined in the Device Usage Policy.**

PAYMENT SECTION:

Once a determination of damage has been assessed, the school will issue an invoice. **Money order or Cashier's Check should be made to Bogalusa City Schools for the exact amount and submitted to the BCS board office. Payment for lost or damaged chargers can be made at the school.**

I have read and understand the rules and the financial responsibilities of the Bogalusa City Schools' Device Usage Policy for Chromebooks. I agree to all terms and conditions of the program and voluntarily enroll my student for the current school year.

Parent/Guardian Name *(Please print clearly)*

Parent/Guardian Signature

Date

Please return this completed form to your child's school office.

**Optional Chromebook Protection Plan
Signature Page**

Bogalusa City School District Protection Plan

_____ Yes, I wish to enroll in the Chromebook Protection Plan. The plan costs \$20.00. The plan does not cover the power adapter.

_____ Cash

_____ Money Order

_____ No, I am choosing to currently opt out of the Chromebook Protection Plan. I realize that this will make me solely responsible for any damage or loss of the Chromebook issued to me by the district. I can choose to pay at a later date only if it is in the condition I received it.

Student Name (please print) _____

Parent Name (please print) _____

Parent Signature _____ Date: _____

This form must be signed and returned before the student can receive a Chromebook.